

WOODFIELD COMMUNITY ASSOCIATION

Managed by Optimum Professional Property Management, Inc. (ACMF®)

ACCREDITED COMMUNITY MANAGEMENT FIRM

“Making a Difference...TOGETHER”

www.optimumpm.com

PAINTING PROJECT NOTICE

DATE: JUNE 6, 2016
TO: All Residents of Woodfield Community Association
FROM: Your Board of Directors
SUBJECT: Exterior Wood Inspection, Wood Repairs, & Painting Notice

.....

This notice is to inform you of the upcoming Painting Project starting this summer. Please review this notice and all future notices that will be mailed, posted at the bulletin board at the Clubhouse, posted on the website or through “Next Door” as well as posted at your unit. Below is a brief description of each stage of the project.

Termite Inspection:

- The Association has contracted with Rodent Pest Technologies to perform exterior wood inspections throughout the community. During the inspection period, you may experience workers on your roof as they will be inspecting all areas in need of repair. Rodent Pest Technologies will be marking the areas that need repair/replacement due to dry-rot/termite damage and they will be completing individual inspection reports for each and every address. Notices will be posted at each building 3-5 days prior to the inspection.

Wood Repairs/Replacement:

- The individual homeowners are responsible for the exterior wood repair/replacement. Once Rodent Pest Technologies has identified and marked the areas needing repairs/replacement the individual homeowner will need to complete the wood repairs/replacement within 30 days of the date of the inspection. If the necessary repairs/replacement is not completed after 30 days the Association will determine the best course of action to properly address the repairs and to paint the exterior of the property.

Painting:

- Painting will be the final stage of this project! The Association has contracted with 1st Street Painting to paint the exterior of the buildings. Once all the necessary wood repair and replacement has been completed, 1st Street Painting will create a schedule and post notices for the power-washing and painting of the exterior of the buildings. More information regarding the start dates, schedule, and homeowner preparation will be sent out and/or posted within the coming weeks.

Your neighborly cooperation would be appreciated during this project. We understand this work will be a temporary inconvenience; however, it is necessary to preserve the structural integrity of our homes and protect property values.

WOODFIELD COMMUNITY ASSOCIATION

Managed by Optimum Professional Property Management, Inc. (ACMF®)

ACCREDITED COMMUNITY MANAGEMENT FIRM

“Making a Difference...TOGETHER”

www.optimumpm.com

If you have any questions regarding this matter, please contact our Senior Certified Community Association Manager, Morgan Winegar, CCAM with Optimum Professional Property Management, Inc. at (714) 508-9070 extension 238.

THANK YOU FOR YOUR ANTICIPATED COOPERATION DURING THIS TIME!